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Community research

Submission and evaluation of proposals FP7-SME- 2007-3



Information session -2007

Georgi Stoev

g.stoev@bccci.bg

Based on info from European
Commission Unit T4: SMEs





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Eligibility criteria

- Received before 10th May 2007 at 17.00
- Participation of at least one legal entity.
- Completeness
 - Part A – Forms
 - Part B – Description of Work
- Content of proposal relates to the topic(s) and funding scheme(s). (in/out of scope)





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Funding Scheme

| | CSA -SA |
|---------------------------|--|
| Expected duration | 1 to 3-4 years |
| Number of partners | Min 1 |
| Call budget | € 0 – 2 mill |
| Activities | Support Activities, Management activities |





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Funding Scheme

Costs

- Personnel Costs
- Subcontracting
- Other direct costs
- Indirect costs (overhead)
 - **Max 7%** excluding subcontracting

Requested EC contribution

Maximum reimbursement rates of eligible costs

- Support activities 100%
- Management activities 100%





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Proposal submission Guide for applicants (GfA)

Submission: only electronically!

**EPSS expected to be available no later than
30th March**

Part A: Forms

- Information on proposal, partners, budgets and requested EC contribution.





Proposal submission Guide for applicants (GfA)

Part B: Description of work

1. Scientific and/or technical quality relevant to the topics address by the call.
 1. Concept and objectives
 2. Progress beyond state of the art
 3. Quality and effectiveness of the support mechanism and associated workplan.
2. Implementation
 1. Management structure and procedures
 2. Individual participants
 3. Consortium as a whole (if relevant)
 4. Resources to be committed.
3. Impact
 1. Expected impacts listed in the workprogramme
 2. Spreading excellence, exploiting results, disseminating knowledge.

→ Respect the page limits indicated!!





Evaluation criteria

| S/T QUALITY “Scientific and/or technological excellence (relevant to the topics / activities addressed by the call)” | IMPLEMENTATION “Quality and efficiency of the implementation and the management” | IMPACT “Potential impact through the development, dissemination and use of project results” |
|--|---|---|
| <ul style="list-style-type: none">▪ Soundness of concept, and quality of objectives▪ Quality and effectiveness of the support action mechanisms, and associated work plan | <ul style="list-style-type: none">▪ Appropriateness of the management structure and procedures▪ Quality and relevant experience of the individual participants▪ Quality of the consortium as a whole (including complementarity, balance)▪ Appropriateness of the allocation and justification of the resources to be committed (budget, staff, equipment) | <ul style="list-style-type: none">▪ Contribution, at the European level, to the expected impacts listed in the work programme under relevant topic/activity▪ Appropriateness of measures for spreading excellence, exploiting results, and dissemination knowledge, through engagement with stakeholders, and the public at large. |





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Scoring of proposals

- 0- Proposal fails to address the criterion
- 1- Very poor: Criterion addressed cursory and unsatisfactory
- 2- Poor: Serious inherent weaknesses
- 3- Fair: Criterion broadly addressed, but with significant weaknesses
- 4- Good: Criterion addressed well, although certain improvements are possible
- 5- Excellent: Proposal successfully addresses all relevant aspects of the criterion
- Threshold for each individual criterion is 3. Overall threshold is 10
- "Relevance" of proposal integrated in "S&T excellence" and first subcriterion on "Impact"





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Evaluation procedure

- Eligibility check.
- Individual evaluation of each proposal by at least 3 independent experts using the 3 criteria and sub-criteria.
- Consensus meeting and scores.
- Panel review including the recommendation for the priority order.





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Selection of projects and contract negotiation (see GfA+call text)

- Submission of Evaluation Summary Report (ESR) to proposal co-ordinator, 3 months after closure date.
- Selection of proposals for negotiation and reserve list taking into consideration funding available for the call
- Opening negotiations
- Contract signature for first contracts estimated at 8 months after call closure date.

